

# 2019 Teen Volunteer Confidential Reference

Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Counselor or Teacher:

A student applying for the 2019 Teen Volunteer Program at Tampa General Hospital and offsite locations must have this recommendation form submitted from a school representative no later than Friday, February 22nd by 3:30 p.m. via email to teen\_program@tgh.org or faxed to (813) 844-1820. Your candid evaluation and comments are greatly appreciated.

How long have you known the applicant? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My knowledge of the applicant’s character and/or competence is based on:

As a teacher

As a guidance counselor

Please select the category for each section that would best fit your knowledge of the applicant’s character or competence.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Excellent | Good | Average | Fair | Poor | Unknown |
| Ability to accept supervision and direction graciously |  |  |  |  |  |  |
| Ability to be flexible and adaptable according to changing needs |  |  |  |  |  |  |
| Ability to comprehend and follow directions |  |  |  |  |  |  |
| Ability to cope under pressure |  |  |  |  |  |  |
| Ability to exhibit warmth, empathy and patience |  |  |  |  |  |  |
| Ability to maintain confidentiality |  |  |  |  |  |  |
|  | Excellent | Good | Average | Fair | Poor | Unknown |
| Ability to problem solve |  |  |  |  |  |  |
| Ability to promote a positive image of a TGH Teen Volunteer through professional conduct, appearance and communication |  |  |  |  |  |  |
| Ability to work independently and will ask for clarification on assignments/tasks as needed |  |  |  |  |  |  |
| Dependability (attendance, punctuality) |  |  |  |  |  |  |
| Has clear written and/or communication skills when interacting or providing information to others |  |  |  |  |  |  |
| Listening Skills |  |  |  |  |  |  |
| Treats others with respect, kindness and dignity at all times |  |  |  |  |  |  |

Please check one of the below:

Recommend without reservations

Recommend with the following exceptions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Do not recommend and please explain below.

Additional Comments:

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Signature of person completing this form Print name and title/credentials

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Telephone Email