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| <<<Date>>> |
| <<<Principal Investigator (PI) Name>>> |
| RE: Nursing Administration Support |
| Study Name: <<<Full Research Study Title>>> **TGH RO #: <<<ENTER TGH RO NUMBER>>>** |

Dear <<PI Name>>,

We are writing to express our support of the above-mentioned research study that will be conducted on the <<<TGH Hospital Unit>>> which is a <<<medical, surgical, intensive care>>> unit where patients on this study will be receiving nursing care and/ or ancillary support.

***Complete the following section as applicable. Remove non-relevant statements or remove completely if not applicable. (remove this instruction in final letter version)***

It is our understanding that you and your research coordinator will provide the following prior to commencing the study and any study patients arriving on <<<TGH Hospital Unit>>>.

* Training of nursing and/ or ancillary staff as follows:
	+ <list type of training>>
* Order sets customized to the above-mentioned study.
* Research Information Sheet describing information about the research study, the <<<investigational product (IP) or Device>>>, and important contact numbers for study personnel.

**We acknowledge that the TGH Nursing Staff will be asked to do the following research activities that are outside of standard of care, and we so approve.**

1. **Explain research activities to be performed by TGH nurses**
2. **Explain research activities to be performed by TGH nurses**

***The following statement must remain. (remove this instruction in final letter version)***

We are in full support to offer <<<TGH Hospital Unit>>> as a unit to support the success of your study.

Your Sincerely,

Mary Kutash, PhD, APRN
Advanced Nurse Specialist Research